



# Year 11 Parent Information Session



29th August 2024



# Welcome

Head of Middle School - Mr A Douglas [adouglas807@c2ken.net](mailto:adouglas807@c2ken.net)

Inspire Education - Róisín McFeely

Head of Year 11 – Mrs B Coffey [bcoffey434@c2ken.net](mailto:bcoffey434@c2ken.net)



# Key Assessment & Reporting Dates Year 11

## Internal Examinations

Year 11 **Winter** Internal Examinations 11th – 20th December 2024

Year 11 **March** Internal Examinations 11th - 19th March 2025

## External GCSE Modules May/June 2025

Year 11 **GCSE** modular examinations in

Religion, Maths, Leisure, Travel & Tourism, Geography, Technology & Design, Business Studies, Business and Communication Studies, Double Award Science -Physics, Triple Award Science, History, Motor Vehicle Studies & Health & Social Care.

## **Single Award Science**

- Chemistry

February 2025 (Year 11)

## Year 11 Reports

Interim Report (November)

Based on Continuous Monitoring Tasks (Sept- Nov)

Mid-Year Report (Jan/Feb)

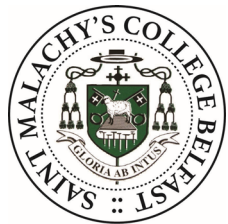
Based on Winter Examination and Continuous Monitoring Tasks (Sept-Jan)

End of Year Report (April/May)

Based on Spring Examination Results and Continuous Monitoring Tasks (Sept-April)

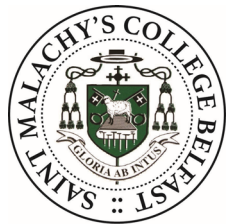
## Year 11 Parent Teacher Meeting

27th January 2025



# Attendance

- Around 44,000 pupils in NI missed 10% of term time in 2017/18 but by 2022/23 it had reached 98,000 pupils — up 123%
- Missing school has, to some extent, been normalised by the Covid experience
- Anxiety based school absence
- Term time holidays have increased significantly



# Attendance Impact

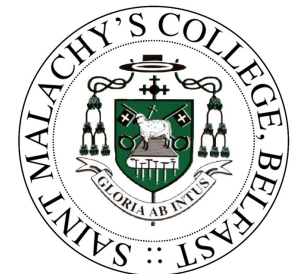
- Analysis shows that 88% of pupils with attendance of 95% or more achieve the key benchmark of seven GCSEs including English and Maths
  - 48% of pupils with 90% attendance rate (19 days absent)
  - 34% of pupils with an 85% attendance rate (29 days missed)
  - 26% of pupils with an 80% attendance rate (38 days absent)
- Pupils with no absence from school were nearly three times more likely to achieve seven A\* to C GCSEs, including English and Maths, than pupils missing 15-20% of school across Key Stage 4

# Attendance, Punctuality & Academic Outcomes here in the College

	GCSE Points	Attendance	Lates
Pupil A	5	76.1%	n/a
Pupil B	5.5	90%	22
Pupil C	6	88.6%	n/a
Pupil D	6.5	74.2%	n/a
Pupil E	7	94%	35
Pupil F	8	92.4%	20
Pupil G	8.5	82.6%	n/a

Grade	Points
A*	4
A	3
B	2
C*	1.5
C	1

	GCSE Points	Attendance	Lates
Pupil A	42	99.2%	0
Pupil B	40	98.1%	0
Pupil C	37	100%	0
Pupil D	25	98.4%	2





## Year 11 Pastoral Team (Tutors)

11A Ms S McLaughlin  
[smclaughlin328@c2ken.net](mailto:smclaughlin328@c2ken.net)

11B Dr J Thompson  
[jthompson311@c2ken.net](mailto:jthompson311@c2ken.net)

11C Mrs L Kerr  
[lkerr330@c2ken.net](mailto:lkerr330@c2ken.net)

11D Mr K McKenna  
[kmckenna647@c2ken.net](mailto:kmckenna647@c2ken.net)

11E Mrs M Irwin  
[mirwin545@c2ken.net](mailto:mirwin545@c2ken.net)

11F Mr T Rocks  
[trocks247@c2ken.net](mailto:trocks247@c2ken.net)

11G Mrs E Douglas  
[edouglas663@c2ken.net](mailto:edouglas663@c2ken.net)





# SAFEGUARDING & CHILD PROTECTION

Designated Teacher:

Mrs D. McCusker - Vice Principal

Deputy Designated Teacher KS4:

Mr A Douglas – HOS KS4

Counselling service available

# Counselling Service

The College counselling service is provided by an external agency -  
FAMILYWORKS

This is a confidential service available to the pupils on both a Tuesday  
and a Wednesday.

If interested please speak to a tutor or any other staff member and a  
referral can be made.

If a parent/carer is requesting the appointment please ensure your son  
agrees with this decision and wishes to attend.

*Safer Schools NI is a partnership  
between the Department of  
Education and Ineqe Safeguarding  
Group*

<https://saferschoolsni.co.uk/>

Safer Schools NI is a digital  
library of age-appropriate  
safeguarding resources that you  
can check out anytime, from your  
phone to your computer to your  
classroom.

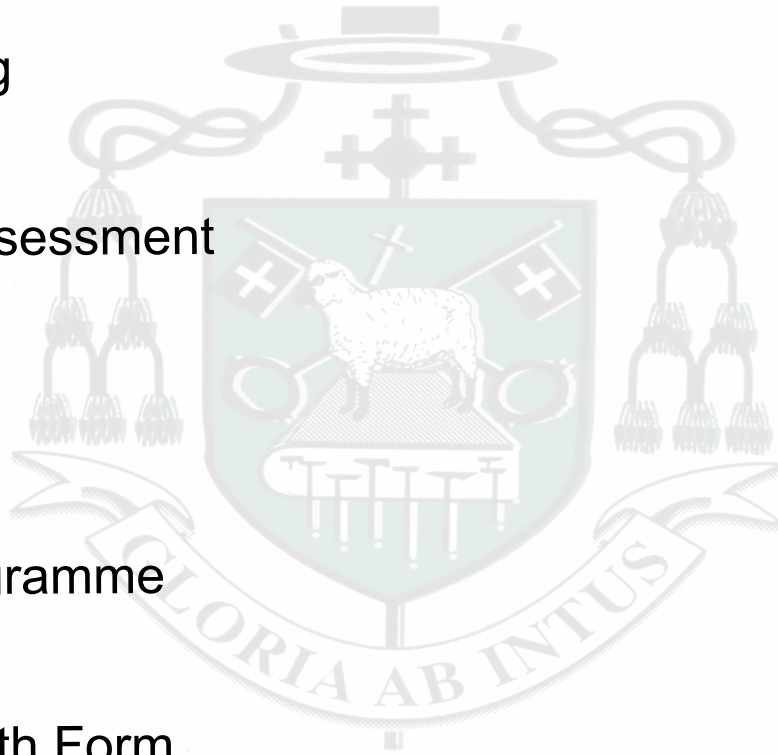


Parent/Carer Post-Primary  
ST MALACHY'S COLLEGE



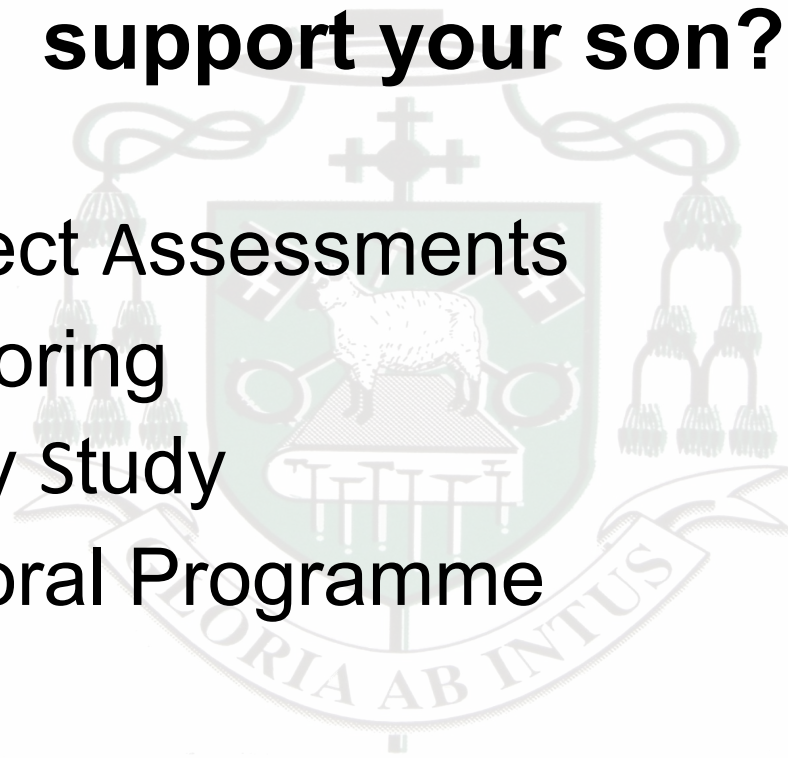
# Year 11

- Target Setting
- Controlled assessment
- Behaviour
- Pastoral Programme
- Entry into Sixth Form



# How will St. Malachy's College support your son?

- Subject Assessments
- Mentoring
- Crollly Study
- Pastoral Programme



# Setting Target Grades

- Review examination results from previous year.
- Target grade agreed with your son.
- Used to track progress in that subject throughout the year.
- Reviewed with Tutor after each report.



# Pastoral Programme - Year 11

- Tutorial time will be hosted by Miss Swandel and your son's form tutor. They will be ensuring your son completes two OCN NI modules. These modules will cover:
  1. Using and understanding the positives and negatives of social media.
  2. Drugs & Alcohol.
- Additionally our preventative Pastoral Programme will still be in place. Focussing on current issues for young people today such as the use of e-cigarettes, study skills, stress management and more.

# Award System

## 4 Categories that qualify for awards

1. 100% Attendance
2. ZERO Lates
3. ZERO Demerits
4. 15 Merits

Award	Categories Achieved	Rewards	
<b>Platinum</b>	All 4	£25 Amazon Voucher Lotto Entry	Principal Parent App Commendation
<b>Gold</b>	3 out of 4	£20 Amazon Voucher Lotto Entry	Vice-Principal Parent App Commendation
<b>Silver</b>	2 out of 4	£15 Amazon Voucher Lotto Entry	Head of School Parent App Commendation
<b>Bronze</b>	1 out of 4	£10 Amazon Voucher Lotto Entry	Head of Year Parent App Commendation

\*Please note only students with attendance 95% or higher will be entered\*

# Award System

- We use a system of reward and stepped consequences. Appendices 3, 4 and 5 of the policy summarise our *Behaviour Management Chart, Stepped Consequences and Positive Behaviour Chart*. These are outlined within the policy and are included in the HW diaries.
- Merits and demerits will be communicated to you through ParentApp.
- The information will show the reason your son has received the merit/demerit in- for example a Merit for excellent effort in English or a Demerit for not completing homework for History. You may also see other interventions such as a “*Red Flag Discussion*” which means that a teacher has had a conversation with your son regarding work or behaviour but has not issued a demerit on that occasion.
- A “*Mentoring*” intervention means that a staff member has had a pastoral conversation with your son.



# Award System

- The aim of this communication is so that you can see your son's achievements and that you are aware of any issues he may need to address regarding work and behaviour.
- The App. uses 2 colours Red and Green. We cannot change this. Some information such as a visit to Matron will show in Red. This does not mean your son has been given a demerit and is simply for your information.
- The Form Tutor and Head of Year will continue to contact you if demerits are accumulating. However, **we hope that direct communication through ParentApp will give you the opportunity to talk to your son and support him with any issues arising.**
- Please be aware that class teachers will not be available to discuss or justify reasons for giving demerits. Please do not email or ring reception regarding this. We will continue to use our Stepped Consequences through which the Tutor and Head of Year will communicate with you.

# Housekeeping

- Study routines
- Ambassadors & role models, reading leaderships.
- Homework
- Punctuality
- Attendance: Below 95% will trigger the start of stepped consequences.
- Ownership and accountability target setting, evaluation and revision



# Entry Into Sixth Form

Pupils must accumulate 12 GCSE points:

Grade	A*	A	B	C
Points	4	3	2	1

At least 7 GCSE passes are required.  
At least 4 A grades to do 4 AS Levels.

# School Policies

Policies:

- POSITIVE BEHAVIOUR POLICY
- CHILD PROTECTION POLICY
- ANTI- BULLYING POLICY
- DRUGS AND ALCOHOL POLICY

All policies are sent via the ParentApp and can be accessible via our school website.

# Acceptable Appearance for St Malachy's College Students

Black socks

Black shoes

Hair of appropriate length and style

No facial hair

Top buttons must be secured

Shirts tucked in

No jewellery





# St. Malachy's College Uniform Regulations

(Parents are asked to retain this document for reference throughout the year)

Students must always be clean, neat and properly shaven.

**Students and parents are reminded that, if a student is in breach of regulations, College Policy is to issue appropriate sanctions.**

Items worn or carried in breach of these uniform regulations are liable to be confiscated. For a first offence, the item will be returned at the end of the school day. For a second offence, parents will be asked to collect the item.

Full College uniform must be worn not only during the school day, but also when students are coming to and going home from school.

## The College uniform consists of:

### SHIRT:

White regulation shirt (no coloured/patterned T-shirts should be worn underneath.) Shirts MUST NOT be worn "out" i.e. over the trousers.

### TIE:

College Tie only.

### PULLOVER:

If a pullover is worn, it must be a College pullover. (Sixth Form students may wear a plain black V-neck pullover but the College tie must be seen.)

### BLAZER:

Black with the College badge.  
Must be worn to and from school and when moving around the College.

### TROUSERS:

Black regulation school trousers.  
(Chinos, denims, etc. are not permitted.)

### SOCKS:

Plain black socks. (Light coloured or patterned socks are not permitted.)

### SCARF:

If a scarf is worn, it must be a College scarf.

### SHOES:

Plain black school shoes.  
(Boots, trainers, canvas or suede shoes are not permitted.)

### HAIR:

Style to be acceptable in the judgement of the College authorities; neat; clean. (Styles not

acceptable include: longer than collar length; no shorter than a No2 cut; too long at the front; spiked; dyed etc.) **Students with inappropriate haircuts will be referred to the Head of Year who will contact parents, a Saturday Detention will be issued. For a very extreme haircut or a second offence of inappropriate haircut, an internal suspension will be issued. Parents will be informed and work will be provided.**

Persistent offences will be regarded as a major breach of College discipline and will incur an official suspension.

### JEWELLERY:

Jewellery must not be worn.

### SCHOOLBAGS:

Must be waterproof and strong, suitable for the carrying and protection of books. There must be no graffiti of any kind on schoolbags.

### OUTDOOR WEAR:

The official College Overcoat which is plain, black and longer than blazer length is compulsory. Students may only wear the official College Overcoat. To ensure Road Safety, it is recommended that students wear reflectors such as armbands or attached to schoolbags when travelling to and from the College.

**N.B. All items of clothing, sportswear and personal property must be marked clearly with the owner's name and class.**

# Mobile Phones in School

- Phones must be turned off during the school day. If not already turned off, your son must do so during morning registration.
- Phones must not be used between classes in the corridor, outside or in the toilets. This includes no use of phones during break or lunch time.
- The only time that phones may be used is under the guidance and direction of the teacher during class.
- Contact home should be made through the office or matron.

# Drugs and Alcohol Policy

The Drug Education Policy states that:

The College forbids a pupil from:

- Smoking (including chemical/electronic cigarettes) or bringing cigarettes on to site
- Smoking, including the use of electronic cigarettes is forbidden and will be dealt with through the College Positive Behaviour Policy and Stepped Consequences.

Vaping or possession of a vape will incur sanctions.

1st Offence - Saturday DT

Any following - A more serious sanction.

# Drugs and Alcohol Policy

Please note that if your son is with a group of boys who are vaping, he may be issued with a sanction even if he is not vaping or in possession of a vape at the time.

Electronic cigarette liquid refill bottles are also forbidden. There is a potential risk that refillable cartridges used in some electronic cigarettes could be filled with substances other than nicotine, serving as a new and potentially dangerous way to deliver drugs. Any instances involving potential use of or possession of drugs will be referred to the PSNI.

Our Drug Education Policy states that:

- Possession of and/or taking controlled or illegal substances will be dealt with through the Suspensions and Expulsions Policy
- Possession of with intent to supply or supply of controlled substances will be dealt with through the Suspensions and Expulsions Policy and will lead to Expulsion.

# Attendance and Punctuality for St Malachy's College Students

It is a parent's responsibility to inform the College of the reason for a pupil's absence on the first day of absence. This should be confirmed with a written note/email when the pupil returns to school. If the absence is likely to be prolonged, this information should be provided to enable the school to assist with homework or any other necessary arrangements which may be required.

For return to school following an injury where crutches are required or mobility is hindered, an appointment must be made with the College Matron or the Learning Mentor for the particular Key Stage so that a risk assessment can be conducted and support mechanisms put in place.

Pupils are expected to be in school at St Malachy's College for registration and the beginning of classes. It is the responsibility of parents to ensure their child is punctual. Lateness is recorded at registration and on each child's attendance record.

If a child appears reluctant to attend school parents/carers should discuss the matter promptly with the Form Tutor or Head of Year to ensure that both parents/carers and the child receive maximum support.



# Behaviour Policy

The aim of this communication is so that you can see your son's achievements and that you are aware of any issues he may need to address regarding work and behaviour.

The App uses 2 colours Red and Green. We cannot change this. Some information such as a visit to Matron will show in Red. This does not mean your son has been given a demerit and is simply for your information.

The Form Tutor and Head of Year will continue to contact you if demerits are accumulating. However, we hope that direct communication through ParentApp will give you the opportunity to talk to your son and support him with any issues arising.

Please be aware that class teachers will not be available to discuss or justify reasons for giving demerits. Please do not email or ring reception regarding this. We will continue to use our Stepped Consequences through which the Tutor and Head of Year will communicate with you.

# Stepped Consequences Summary

	Behaviour	Consequences
<b>PRINCIPAL</b> Policy and Strategy Overview	<ul style="list-style-type: none"> <li>Serious behavioural incidents - Referred by VP</li> </ul>	<ul style="list-style-type: none"> <li>Interview with parents/carer</li> <li>Suspension</li> <li>Expulsion (Board of Governors)</li> </ul>
<b>VICE PRINCIPAL</b> Policy, Strategy, Support, Interventions, External Agencies	<ul style="list-style-type: none"> <li>&lt;85% Attendance</li> <li>10+ Lates</li> <li>Serious behavioural incidents</li> <li>Persistent infringement of rules</li> <li>Smoking (second offence)</li> <li>Physical violence</li> </ul>	<ul style="list-style-type: none"> <li>Meeting with parents/carer</li> <li>EMA bonus for 6th Form students denied</li> <li>Suspension</li> <li>Internal suspension</li> <li>Extended Saturday DT</li> <li>Withdrawal from class</li> <li>Links to appropriate external agencies</li> <li>Referral to EWO</li> </ul>
<b>HEAD OF SCHOOL</b> Support, interventions	<ul style="list-style-type: none"> <li>&lt;90% Attendance</li> <li>7 Lates</li> <li>15 - 20 Demerits</li> <li>Major behavioural incidents</li> <li>Smoking (first offence)</li> </ul>	<ul style="list-style-type: none"> <li>Parental Review Meeting</li> <li>HOS DT (8.30 - 11.30am Sat) (May be extended)</li> <li>HOS Report</li> <li>HOS DT (8.30 - 11.30am Sat) - Education programme</li> <li>Internal suspension</li> </ul>
<b>ASSISTANT PASTORAL LEADER/ SENCO</b> Support, interventions	<ul style="list-style-type: none"> <li>incidents involving SEN students identified as vulnerable through the AEN register</li> <li>Referrals to the Environmental Team</li> <li>Behavioural issues with students who have ongoing pastoral issues</li> <li>Smoking (second occasion)</li> <li>Incidents where suspension is deemed necessary - in liaison with VP</li> <li>Any incident where the VP or relevant HOS is unavailable</li> </ul>	<ul style="list-style-type: none"> <li>Parental review meeting</li> <li>Behaviour contract</li> <li>Environmental Team referral</li> <li>SENCO Report</li> <li>DT</li> <li>Internal suspension</li> </ul>
<b>HEAD OF YEAR</b> Support, interventions	<ul style="list-style-type: none"> <li>&lt;95% Attendance (where attendance has not improved after intervention from FT)</li> <li>10 Demerits</li> <li>Behavioural incidents</li> <li>5 Lates</li> <li>Inappropriate haircut</li> <li>Littering</li> <li>Chewing gum</li> <li>Eating outside designated areas</li> </ul>	<ul style="list-style-type: none"> <li>Attendance Plan + HOY DT (if appropriate)</li> <li>HOY Report</li> <li>HOY DT (3.30 - 5pm Fri)</li> <li>HOY Saturday DT (8.30 - 11.30am)</li> <li>Environmental duty</li> </ul>
<b>FORM TUTOR</b> Support, interventions	<ul style="list-style-type: none"> <li>&lt;95% Attendance</li> <li>5 Demerits</li> <li>3 Lates</li> </ul>	<ul style="list-style-type: none"> <li>Red Flag Discussion + Targets set</li> <li>Red Flag Discussion + Tutor DT</li> <li>Referral to HW club if required</li> <li>Form Tutor Report</li> </ul>
<b>HEAD OF DEPARTMENT SUBJECT TEACHER</b> Support / interventions	<ul style="list-style-type: none"> <li>In liaison with HOD will deal with HW/Equipment and behavioural demerits within subject</li> </ul>	<ul style="list-style-type: none"> <li>Subject DT</li> <li>Subject Report</li> </ul>

PARENTAL CONTACT THROUGHOUT

Head of Middle School - Mr A Douglas  
[adouglas807@c2ken.net](mailto:adouglas807@c2ken.net)

Head of Year 11 – Mrs B Coffey  
[bcoffey434c2ken.net](mailto:bcoffey434c2ken.net)

